



# Pamber Neighbourhood Plan

Steering Group - Meeting Minutes				Nos.	02
Members			Role	Present	Apologies
Denise Woolfenden	DW		Chair	Yes	
Simon Greaves	SG		Secretary	Yes	
David Hale	DH			Yes	
George McGarvie	GM		Treasurer	Yes	
Karl Hughes	KH			Yes	
Mary Greaves	MG			Yes	
Philip Kingston	PK			Yes	
Sue Davitt	SD			Yes	
Jackie Tankaria	JT			Yes	
Peter Rogers	PR			Yes	
Mike Hutchinson	MH			Yes	
Beckie Hopkinson	BH		Facilitator	Yes	
Copies of Notes sent to those above and below					
Leonie Browne	LB		PPC Clerk		

Meeting Held at	Date	Time
Memorial Hall- Pamber Heath	17/5/2018	7:30pm

Item	Note	Action
1	minutes of the last meeting were approved with minor grammatical changes. the minutes will be posted to the Pamber Parish Website for public access	<b>SG</b>
2	Peter Rogers of Little london was welcomed on to the Steering Group	
3	George McGarvie accepted the role of Treasurer. he will liaise with Leonie Browne and report on finances. if any member of the steering group requires financial compensation, a valid receipt must be produced	<b>ALL</b>
4	SG is to contact Aidan Lawes to see if he still intends to participate in the Steering group	<b>SG</b>
5	Terms of Reference agreed by unanimous vote	<b>ALL</b>
6	The Neighbourhood Planning Seminar will be attended by PK;GM; SG. One free ticket remains. those attending the seminar are to take notes and report to the group at a later date	<b>PK GM SG</b>
7	Cross consultation meeting to be arranged with Wootton St Lawrence NP Group to obtain insight into the process of producing a plan for Basingstoke and Deane BC. MG to organise meeting	<b>PK DW SG MG</b>
8	The last revision of the Vision produced by SD is to be adopted as the First Draft. This will be posted to the Pamber Parish website	<b>SG</b>
9	The following Focal Points were agreed to start the base of the plan. Each	



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	<p>focal point is to be researched by members of the group as noted.</p> <ul style="list-style-type: none"> <li>● <b>Environment</b> - to cover area such as. <ul style="list-style-type: none"> <li>○ Green Space</li> <li>○ Local Gaps</li> <li>○ Allotments</li> <li>○ Pamber Forest</li> </ul> </li> </ul> <p>Karl Hughes[KH]; Mary Greaves[MG]; Mike Hutchinson[MH]</p> <ul style="list-style-type: none"> <li>● <b>Infrastructure</b> - to cover area such as <ul style="list-style-type: none"> <li>○ Roads</li> <li>○ Footpaths</li> <li>○ Utilities</li> <li>○ Transport</li> </ul> </li> </ul> <p>Phil Kingston[PK]; David Hale[DH]; Sue Davitt[SD]</p> <ul style="list-style-type: none"> <li>● <b>Historical Sites</b> - to cover area such as <ul style="list-style-type: none"> <li>○ Listed Buildings</li> <li>○ Archaeological sites</li> </ul> </li> </ul> <p>Simon Greaves[SG]; Dee Woolenden[DW]</p> <ul style="list-style-type: none"> <li>● <b>Leisure</b> - to cover area such as <ul style="list-style-type: none"> <li>○ Parks</li> <li>○ Youth Groups</li> <li>○ Community Buildings</li> <li>○ Quality of life</li> </ul> </li> </ul> <p>Simon Greaves[SG]; Jackie Cullum[JC]</p> <ul style="list-style-type: none"> <li>● <b>Development</b> - to cover area such as <ul style="list-style-type: none"> <li>○ housing</li> <li>○ business</li> </ul> </li> </ul> <p>Sue Davitt[SD] Peter Rogers[PR] - All other members to input as well</p>	<p><b>KH</b> <b>MG</b> <b>MH</b></p> <p><b>PK</b> <b>DH</b> <b>SD</b></p> <p><b>SG</b> <b>DW</b></p> <p><b>SG</b> <b>JC</b></p> <p><b>SD</b> <b>PR</b> <b>ALL</b></p>
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Next Meeting	Date	Time
St Stephen's Hall, Little London	14/6/2018	7:30pm